

**Signatures to be obtained after the plat has been reviewed:**

1. **Certification of ownership and dedication** - Owner(s) must sign
2. **Certification of Streets** – Sean Giles, Highway Department, 292 Blair Bend Drive, is the Road Superintendent for **Loudon County**. Bill Fagg will sign for property located in the **City of Loudon** you may obtain this signature at Loudon City Hall. Johnny Adams, City Hall in Lenoir City will sign for property located within **Lenoir City**.
3. **Certification of Water System** – Utilities Department that services the property will provide this signature. If the water is supplied by a well this is not applicable.
4. **Certification of Subsurface Disposal** – TDEC, Valerie McFalls, is located in the basement of the Courthouse Annex, Loudon, and will provide the signature if there is a septic tank on the property. (The signature is needed for 2 or more lots) 408-9051
5. **Certification for Sewer** – If property is on city sewer, the plat must be signed by either Loudon Utilities located at Loudon City Hall, or Lenoir City Utilities Board if the utilities are provided by Lenoir City Utilities.
6. **Certification for E-911 Address** – Ryan Janakula at the E-911 Addressing Office located at the Courthouse Annex, 101 Mulberry Street, Loudon 458-4519
7. **Bell South Release of Easements** - 9733 Parkside Drive, between Lovell Road and Cedar Bluff Road, next door to Mayfield Distribution Center. 539-8534, Don Whetham or Melissa Blackwell or 539-8533 Julian Webb. Go through the employee entrance
8. **Charter Cable Release of Easements** – The office is located at 165 Ford Road. Call Greg Livesay's cell phone at 865-740-1511

Once **all** of the above signatures are obtained, plats (**4 copies**) must be brought to the Planning Office for the Secretary of the applicable Planning Commission to sign. The Secretary is not in this office, and must be called in to sign the plat. That could take at least a day.. Upon this signature being obtained, the original plat with all original signatures can then be taken to the Register's Office at the Courthouse Annex to be recorded. **ALL SIGNATURES MUST BE ORIGINAL TO RECORD A PLAT.**